



## Applications

**Applications can be found on FACTS Management link:**  
**<https://saes-pa.client.renweb.com/oa/?memberid=17163>**

**Or visit our website at:**

**[www.SaintAloysiusSchool.com](http://www.SaintAloysiusSchool.com) > Admissions > Apply**

### **1. Create an Account**

**To begin the application process, please click the "Create an Account" tab at the top of this page to create an application account. From there, you will be instructed to create a login, password, and verify your email via a message to your email account.**

### **2. Start Application**

**You have the flexibility to log in and out of your application account without losing your data as it will autosave. There will be a green check mark for each section once you have completed all required fields.**

### **3. Review and Submit & Pay Application Fee**

**Once all required fields of the application are complete, you must select "Review & Submit." You will then be instructed to pay the non-refundable \$175 application fee.**

### **4. Request/Submit Required Documents**

**You will be required to upload necessary documents. Ensure you submit the required documents by scanning each one and saving them as PDFs on your device before starting the application process:**

- + Copy of Birth Certificate**
- + Copy of Baptismal Certificate (if applicable)**
- + Copy of Immunization Record (most recent)**
- + Copy of IEP or Early Intervention Documents (if applicable)**
- + Copy of Court Documents - describing custody arrangements (if applicable)**
- + Copy of Report Cards - Current and Previous Year (Grades 1-8 only)**
- + Copy of Standardized Test Results (Grades 2-8 only)**
- + Copy of Physical Examination (most recent) (Grades K-8 only)**
- + Copy of Dental Examination (most recent) (Grades K-8 only)**
- + All applicants will schedule an interview with our Principal, Mr. Anthony Palmieri**

**Any questions, please contact:**

**Mrs. Luisa DeSimone**

**Advancement Director**

**[ldesimone@saintalloysius.net](mailto:ldesimone@saintalloysius.net)**

**610-326-6167 x 434**

**APPLICATION 2024-2025**



# SAINT ALOYSIUS PARISH SCHOOL

*Faith ★ Tradition ★ Innovation ★ Excellence*

## RELEASE OF RECORDS

\_\_\_\_\_  
NAME OF RELEASING SCHOOL

\_\_\_\_\_  
MAILING ADDRESS

\_\_\_\_\_  
CITY, STATE ZIP

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
FAX NUMBER

To whom it may concern:

The student named below has been enrolled in Saint Aloysius Parish School:

\_\_\_\_\_  
STUDENT'S NAME

\_\_\_\_\_  
GRADE

\_\_\_\_\_  
DATE OF BIRTH

Kindly forward the requested records to:

**Saint Aloysius Parish School**  
**844 N Keim Street**  
**Pottstown, PA 19464**  
**Phone 610-326-6167**  
**Fax 610-970-9960**

I hereby grant permission for the release of all academic, behavior, psychological and health records to Saint Aloysius Parish School, Pottstown, PA.

Also, please fax their most recent standardized testing (ex. Terra Nova) to us upon receipt of this records release.

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF PARENT/GUARDIAN

\_\_\_\_\_  
DATE



# SAINT ALOYSIUS PARISH SCHOOL

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Dear Parent/Guardian:

The Secretary of Education, pursuant to Section 9-923-A of the Public School Code, is authorized to purchase textbooks, instructional materials, and equipment, which may be loaned to all children residing in the Commonwealth who are enrolled in kindergarten through grade 12 in nonpublic and private schools. Our school is now in the process of requesting specific textbooks, materials and equipment to be loaned to your child(ren).

In order to participate in the program, a parent/guardian of each child attending the nonpublic or private school must individually request a loan of textbooks, instructional materials and equipment. The enclosed individual request form fulfills that requirement. Please sign the form, date it, and return it to the school immediately.

Thank you for your continued assistance and cooperation.

Sincerely yours,

Mr. Anthony Palmieri, M.S. Ed.  
Principal

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## Certificate of Individual Request For Loan of Textbooks, Instruction Materials and Equipment

I hereby request the loan of textbooks, instructional materials and equipment in accordance with the Pennsylvania Public School Code of 1949 for my child(ren) attending

\_\_\_\_\_ School.

Date Signed: \_\_\_\_\_

Signature of Parent or Guardian: \_\_\_\_\_

This program is available only to Pennsylvania residents.

(This form is to remain on file at the school)

# SAINT ALOYSIUS PARISH SCHOOL

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## TUITION & FEES - 2024-2025

## Tuition & Fees

Saint Aloysius Parish School Tuition & Fee Rates for 2024-2025	
PRESCHOOL TUITION RATES	
PRESCHOOL PROGRAM (AGE 3 by 9/01/24)	
	RATE
THREE FULL DAYS (TUESDAY-WEDNESDAY-THURSDAY)	\$3,950
FIVE FULL DAYS (MONDAY THROUGH FRIDAY)	\$6,050
FEES - PRESCHOOL	
REGISTRATION FEE	\$150
STATIONERY FEE	\$125

PREKINDERGARTEN TUITION RATES	
PREKINDERGARTEN ( AGE 4 by 9/01/24)	
	RATE
THREE FULL DAYS (TUESDAY-WEDNESDAY-THURSDAY)	\$3,950
FIVE FULL DAYS (MONDAY THROUGH FRIDAY)	\$6,050
FEES - PREKINDERGARTEN	
REGISTRATION FEE	\$150
STATIONERY FEE	\$125

KINDERGARTEN ONLY TUITION RATE	
KINDERGARTEN (AGE 5 by 9/01/24)	
	RATE
FIVE FULL DAYS (MONDAY THROUGH FRIDAY)	\$5,500
FEES - KINDERGARTEN	
REGISTRATION FEE	\$150
TECHNOLOGY FEE	\$150
STATIONERY FEE	\$125

TUITION RATE WITH MULTIPLE CHILDREN IN KINDERGARTEN PLUS GRADES 1-8		
	CONTRIBUTING RATE*	NON-CONTRIBUTING RATE
ONE CHILD PLUS KINDERGARTENER	\$9,650	\$11,250
TWO CHILDREN PLUS KINDERGARTENER	\$12,200	\$14,100
THREE CHILDREN PLUS KINDERGARTENER	\$13,750	\$15,750
FEES - KINDERGARTEN & GRADES 1-8		
REGISTRATION FEE	\$150	
TECHNOLOGY FEE	\$150	
STATIONERY FEE	\$125	

TUITION RATE FOR CHILDREN IN GRADES 1-8		
	CONTRIBUTING RATE*	NON-CONTRIBUTING RATE
ONE CHILD	\$4,950	\$6,300
TWO CHILDREN	\$9,100	\$12,050
THREE CHILDREN	\$11,650	\$14,900
FOUR OR MORE CHILDREN	\$13,200	\$16,550
FEES - GRADES 1-8		
REGISTRATION FEE	\$150	
TECHNOLOGY FEE	\$150	
STATIONERY FEE	\$125	

### \*CONTRIBUTING RATE

A contributing family is a family that contributed a minimum of \$900.00 during the period of 1/1/23 - 12/31/23 to the church. Contributions/Donations to the Church are non-refundable.

Any questions, please contact:

**Mrs. Luisa DeSimone**

**Advancement Director**

**ldesimone@saintaloyus.net**

**610-326-6167 x 434**

**844 North Keim Street~Pottstown, PA 19464 ~ 610-326-6167**



# SAINT ALOYSIUS PARISH SCHOOL

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## TRANSFER GRANT 2024-2025

**GRADES 2-7  
\$1,000  
TRANSFER  
GRANT**



**Saint Aloysius  
Parish School  
offers a one year  
\$1,000 grant for  
any new student  
transferring  
into grades  
two through seven  
from a public  
school!**

**For more information, please contact:**

**Mrs. Luisa DeSimone**

**Advancement Director**

**[ldesimone@saintalloysius.net](mailto:ldesimone@saintalloysius.net)**

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# SAINT ALOYSIUS PARISH SCHOOL

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## FACTS TUITION MANAGEMENT INFORMATIONAL SHEET

We have partnered with FACTS Management Company to help us manage our tuition payment program and financial aid assessment. FACTS is used by many schools locally and over 7,000 schools nationally. It offers financial stability for the school and provides convenience to our families.

You will realize these benefits by using FACTS for your tuition payment plan:

1. **Payment Dates:** You may choose either the 1<sup>st</sup> or the 15<sup>th</sup> of each month as your payment date. Automatic payments can be made from a checking or savings account or from a variety of credit cards, if applicable.
2. **Enrolling in FACTS:** You will receive an invite from FACTS with information necessary to enroll. Included in the invite will be the website information you will need to access. FACTS will charge a yearly enrollment fee per family: \$10 fee if choosing the pay in one installment plan or \$42 fee if choosing the pay in four-equal installment plan as well as the ten equal installment plan. **Please note:** FACTS will charge a \$30 fee for returned payment.
3. **Convenience & Security:** Along with multiple payment plan options, your payments are processed securely through a bank to bank transaction.
4. **Peace of Mind Insurance:** FACTS offers this optional benefit for only \$22.50 per year per family. In the event of death of the responsible party or spouse, the remaining tuition balance owed for the current school year is paid to the school.

With FACTS, the school maintains decision-making control. As always, we will continue to work with families should special circumstances or “hardship” cases arise during the school year.

Thank you for choosing Saint Aloysius Parish School. We strive to provide the highest quality of education to your children. We thank you in advance for your support and commitment to our mission.



# SAINT ALOYSIUS PARISH SCHOOL

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## Tuition Assistance for 2024—2025

Dear Families,

Any Saint Aloysius Parish School family who wants to apply for tuition assistance for the 2024—2025 school year must apply through FACTS. No family will receive tuition assistance of any kind unless they first apply through FACTS. The amount of aid awarded depends on the number of applicants and the amount of money in our tuition assistance fund. Please apply by March 2024.

### School ID Code

Saint Aloysius: 12971

### Deadline

Priority deadline 12/31/2023, but will remain open on a rolling basis until March 31, 2024.

**Applications submitted without documentation will not be finalized. Your 2023 tax return(s) must be entered before 3/31/24.**

### Eligible Grades

PK-4, K, 1, 2, 3, 4, 5, 6, 7, 8

### FACTS

Processing Fee (required)

### Required Supporting Documentation

**Applications submitted without documentation will not be processed.**

- Most recent paystubs
- Prior year W-2 forms for all jobs.
- Prior year filed tax return: 1040, 1040A, 1040EZ with all schedules
- Prior year filed business tax return: 1120, 1120S, 1065 (if applicable)
- Supplemental income documentation: Social Security income, Welfare, Food Stamps, Child Support,
- 1099-M Forms, Worker's Compensation, Unemployment, Veterans Benefits, Housing Allowance, etc.

### Submitting Documentation

Application IDs must be included on all documents. Failure to include your ID will delay processing of your application.

### Contact Information

FACTS Management Company – K-12      Phone: 866.412.4637

### Notification of Financial Aid

Once your application is processed, a financial aid recommendation will be forwarded to Saint Aloysius.

# FACTS — Financial Aid Application Instructions

## 1. Online Application

VISIT: [online.factsmgt.com](https://online.factsmgt.com).

Documentation can also be faxed to 866-315-9264 or mailed to the address below. Please be sure to include the applicant ID on all faxed or mailed correspondence.

FACTS Grant & Aid Assessment, P.O. Box 82524, Lincoln, NE 68501-2524

## 2. Section 1 – Household Information

Parent/Guardian: Enter the parent or guardian's contact information. Please be sure to enter all fields with accuracy.

Dependent: Enter all dependents that live in the household. For dependents in college, select the "attending another private school" status option. Please be sure to enter all fields accurately, for the 2019-2020 school year.

## 3. Section 2 – Selecting A School

Enter your school's five-digit code or name in the search box. If you want to search for schools near you that are participating in the Smart Aid program, you can search by city and state. Make your selection by checking the select check box. Once a school or multiple schools are selected, you will then need to select the student(s) you wish to apply for aid at the appropriate school(s). After the school(s) have been selected, you will then need to select the upcoming grade for the student, student code (if applicable), and tuition expected for the upcoming year.

## 4. Section 3 – Income & Expenses

Enter any income the household receives, employment, business or supplemental. If the work status is selected as 'employed', 'self-employed', 'unemployed, receiving benefits', or 'disabled, receiving benefits', you will be required to enter this income source in the appropriate section before moving through the application. Please enter all expenses as they pertain to your household. Please be sure to enter all fields with accuracy.

## 5. Section 4 – Assets & Debts

Enter all assets and debts as they pertain to your household. Please be sure to enter all fields with accuracy.

## 6. Section 5 – Special Circumstances

Check off any special circumstance that pertains to your household. If no option available best describes your household's circumstance, please check 'other' and describe your situation.

## 7. Section 6 – Submit

If your school uses family school codes, please be sure to make the appropriate selection. Please agree to FACTS terms and conditions. Click SUBMIT to complete your online application.

## Frequently Asked Questions

Q: Who should complete this aid application?

A: Whomever the child resides with should fill this application out, whether it is a parent, grandparent, aunt/ uncle, or legal guardian. There is a section within the application where you can enter contributions from noncustodial parents and relatives.

Q: Why do I need to input my spouse's information if I am remarried and they are not legally responsible for my children?

A: FACTS calculation works off of the total household income, therefore including all income, whether the party is legally responsible for your children or not. Our system however, does take into effect your spouse's expenses as well as their income. It is important to list all expenses that are asked of within the application.

Q: I do not have the required tax documents. HELP!

A: Include the most recent tax documentation you have available. If you are asked for a specific line from a tax document that you have not yet completed, please estimate the projected amount.



# Saint Aloysius

## CARES Program Information 2024-2025

- The CARES program opens at 7:00AM until the beginning of the school day.  
And reopens at 2:45PM through 6:00PM.
- The yearly CARES Program registration is \$25 per family.
- The program follows the school calendar. When school is closed the program is closed. CARES does not operate on early dismissal days.
- CARES will begin on the first Full Day of School.
- The CARES Program will not be in session If school closes early due to an emergency or severe weather.
- Parents are responsible to keep all contact information current.
- For our information and your child's safety, we must have on record who will be picking your child(ren) up. If the person who is picking up your child(ren) is not listed on your Registration form, you will need to email the main office at [schoolsec@santalloysius.net](mailto:schoolsec@santalloysius.net) that day and call the Main Office (610.326.6167) with this change. **This is very important.** Without this note, we cannot release your child(ren). **Identification will be required** of the person picking up your child(ren).
- Families will be billed monthly. Families will be billed at the beginning of each month for the prior month's services. Payment is due on the 2nd Friday of each month. We reserve the right to suspend services for our CARES Program for accounts that are one-month delinquent.
- A \$1 per minute additional charge will be incurred if you pick up your child(ren) after your scheduled pick up time. The CARES program ends promptly at 6:00PM.
- Arts and crafts projects, outside recess/games and recreation, rest time, and snack time are just a few of the planned activities. Time is set aside during the afternoon CARES session for homework completion.
- Parents or guardians should not take children from the school yard or other areas without notifying a CARES staff member and signing out.
- Children are entitled to a pleasant and harmonious environment. The CARES program cannot serve children who display disruptive behavior. If a child cannot adjust to the setting and behave appropriately, the child will be discharged.
- We look forward to serving your child(ren) in our CARES Program.

### RATES AND FEES

Registration Fee	\$25 per Family
Scheduled Rate	\$7.00 per hour/per child
Late pick-up charge:	\$1.00 per minute

Students who arrive at school before 7:45 AM will be sent to the CARES. Students who are not picked up by 3:15PM will be sent to the CARES. Parents are responsible for all charges incurred for this care.





# SAINT ALOYSIUS PARISH SCHOOL

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## CARES REGISTRATION 2024-2025

### Student Information

**Student Name** \_\_\_\_\_

First

Middle

Last

☐ Female ☐ Male

Grade (2024—2025) \_\_\_\_\_

Student's Age \_\_\_\_\_

Date of Birth \_\_\_\_\_

Check one \_\_\_\_\_

**Student Name** \_\_\_\_\_

First

Middle

Last

☐ Female ☐ Male

Grade (2024-2025) \_\_\_\_\_

Student's Age \_\_\_\_\_

Date of Birth \_\_\_\_\_

Check one \_\_\_\_\_

**Student Name** \_\_\_\_\_

First

Middle

Last

☐ Female ☐ Male

Grade (2024-2025) \_\_\_\_\_

Student's Age \_\_\_\_\_

Date of Birth \_\_\_\_\_

**Primary Address** \_\_\_\_\_  
Street City State Zip Home Phone

**Please list any allergies or other medical conditions:**

### Family Information (Please make certain all phone numbers/email address are current)

#### FATHER

#### MOTHER

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Religion \_\_\_\_\_

Religion \_\_\_\_\_

Employer \_\_\_\_\_

Employer \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Parent's Marital Status

☐

Married

☐

Divorced

☐

Separated

☐

Widow

☐

Widower

See other side



## Approved list of adults with permission to pick-up your child/ren.

Name	_____	_____	_____
	Last	First	Relationship
	_____	_____	
	Daytime Phone	Cell Phone	
	_____	_____	
	Signature of Contact		

Name	_____	_____	_____
	Last	First	Relationship
	_____	_____	
	Daytime Phone	Cell Phone	
	_____	_____	
	Signature of Contact		

Name	_____	_____	_____
	Last	First	Relationship
	_____	_____	
	Daytime Phone	Cell Phone	
	_____	_____	
	Signature of Contact		

Describe special custody arrangements: \_\_\_\_\_  
\_\_\_\_\_

My signature on this form indicates I have read the CARES Program Information document and agree to all financial and parental responsibilities of the CARES program. I understand that ONLY people whose name appears above are permitted to pick-up my child from CARES. I agree to pay all charges and fees related to the CARES program. **I have enclosed my \$25.00 registration payment.**

\*Checks are to be made payable to Saint Aloysius CARES program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# SAINT ALOYSIUS PARISH SCHOOL

*Faith ★ Tradition ★ Innovation ★ Excellence*

Thank you for showing interest in Saint Aloysius Parish School. A Catholic education is one of the best investments you can make for your child's future. At Saint Aloysius, we strive to provide our students with experiences that encourage them to grow and develop into a responsible, educated, and caring person. Saint Aloysius Parish School provides a comprehensive Preschool through Eighth-grade educational program based on Catholic beliefs and values. Our nurturing, experienced and highly talented professional faculty and staff strive to create an atmosphere in which students can develop their unique and individual talents and strengths.

Parents who send their children to Saint Aloysius will never have to choose between academic enrichment and moral and spiritual development, because we encompass it all. Saint Aloysius Parish School integrates thinking and believing in ways that encourage intellectual growth, nurture faith, and inspire action. Our class sizes allow our students to build close relationships with both their peers and teachers.

In 2021, Saint Aloysius Parish School was reaccredited through Middle States Accreditation Association. Since 2019, we have been voted "Best Private School" in Montgomery County. We were also voted The Mercury's Readers' Choice award "Best Private School". Our state-certified teachers and staff are provided with professional development opportunities and workshops to keep them current with new educational initiatives.

Our students experience a high degree of academic success and consistently score above the national average on the Terra Nova assessment. Similarly, our students' Reading and Math proficiency levels are higher when compared to public school assessments. In 2023, Saint Aloysius was named, for the third consecutive year, a School of Distinguished Instruction by the Archdiocese of Philadelphia. This honor is based on the assessment data from the Terra Nova, highlighting the exceptional efforts of our teachers and the academic achievements of our students.

This past year, Saint Aloysius became home to its 20<sup>th</sup> Neumann Scholar since 1995, a feat not seen by many other schools. In fact, several of our students earn academic scholarships to attend local high schools. Furthermore, once our students reach the high school level, they are listed on honor rolls, serve in leadership positions, volunteer for their Church and community, and work hard on sports teams.

We are so excited that you are considering joining the Saint Aloysius community. Please know that we are here for you every step of the way. At any point that you have a question, please give us a call at 610-326-6167.

Warm regards,

Anthony Palmieri, M.Ed.  
Principal  
Saint Aloysius Parish School  
844 N. Keim Street  
Pottstown, PA 19464  
[apalmieri@santalloysius.net](mailto:apalmieri@santalloysius.net)  
610-326-6167 X 127



**844 N. Keim Street ★ Pottstown, PA. 19464 ★ 610-326-6167**

**[www.santalloysiusschool.com](http://www.santalloysiusschool.com)**



# Reasons why Saint Aloysius stands out from other schools...

## Saint Aloysius Catholic Identity

- Education rooted in the Catholic Faith since 1912
- Daily Prayer and Pledge of Allegiance
- Sacramental Preparation for First Penance, Holy Communion and Confirmation
- Student led Masses
- Living Rosary
- Living Stations of the Cross
- Stations of the Cross weekly during Lent
- Preschool 3 – 8th Grade “True meaning of Christmas” Pageant
- Retreats
- Service Hours Requirement—Middle School
- Many Service Project opportunities
- Student opportunity for Reconciliation throughout the year
- Clothing, Food and Toy Drives

## Saint Aloysius Academic Excellence

- Fully Accredited by Middle States Association
- Voted Best Private School in Montgomery County in 2018, 2019, 2020, 2022, & 2023
- Voted Best Private School through the *Pottstown Mercury* Reader’s Choice Awards 2019, 2020, 2021 & 2022
- Archdiocesan School of Distinct Instruction Award 2021, 2022, & 2023
- 20 Neumann Scholars receiving Full or Partial Academic Scholarships to an Archdiocesan Catholic High School
- Excellent Standardized Testing Scores
- Art Class, Music Class, Physical Education Class, Technology Class and Library Class weekly
- Instrumental Music Instruction for Band and String instruments offered for grades 3-8
- Professional Development for Continuing Education for our Teachers
- Honors Math Program grades 5-8
- Spanish Program grades 4-8
- Middle School Electives
- Middle School House System
- Accelerated Reading Program

## Saint Aloysius Advanced in Technology

- Interactive Promethean Boards in every Classroom
- One-to-One Chromebooks in grades 2nd—8th
- iPad Classroom Carts K-1st
- State of the Art Technology Media Center
- Fully Equipped Science Laboratory
- STEM Lab



## Saint Aloysius Resources Available

- Resource Room where students work in small groups for remediation and acceleration
- Full-Time Learning Support Teacher
- Learning Support for Reading and Math provided by the Montgomery County Intermediate Unit
- Guidance Counselor provided by the Montgomery County Intermediate Unit
- Speech Therapist provided by the Montgomery County Intermediate Unit
- Registered Nurse
- Afterschool Clubs and Sports  
(Art Club, Band, Spring Musical, CYO Sports, STEM, Robotics, Dance, Chess Club)
- Before and After School CARES program
- Daily Hot Lunch
- State of the Art Electronically Secured and Monitored Facilities
- Financial Aid (FACTS)
- Transfer Grants for students in grades 2nd through 7th transferring from public school
- Faculty Members are First Aid/CPR trained (AED onsite)
- Parent based Home & School Association (many activities and events planned)



**Become part of the Saint Aloysius Family!**



# SAINT ALOYSIUS PARISH SCHOOL

Faith ★ Tradition ★ Innovation ★ Excellence

## Dress Code for Students

### ***General Guidelines***

- All students must wear socks that show at least one inch above the shoe line.
- Hair should be neat, clean, and out of eyes. Boy's hair should not be below the nape of the neck. No shaved designs or dyed hair is permitted.
- No makeup or nail polish may be used.
- Novelty jewelry and large dangling earrings are not permitted; only small earrings and crosses or crucifixes may be worn.
- CYO apparel may be worn back and forth from school; however, it is not part of the school uniform and cannot be worn during the school day.
- Because of allergy and safety concerns, no hair spray, hair products, creams or lotions may be applied in school.

### **Boy's Uniform**

#### **Fall/Spring (September - October 31) and (April 1- June)**

- **Boys (Grades K-4):** Navy blue uniform trousers or navy-blue uniform walking shorts, gray uniform polo with logo, socks and dress shoes.
- **Boys (Grades 5-8):** Gray uniform trousers or gray uniform walking shorts, navy uniform polo shirt with logo, socks, and dress shoes

#### **Winter (November 1 - March 31)**

- **Boys (Grades K-4):** Navy blue uniform trousers with belt(3-4), white oxford long sleeve dress shirt, gray v-neck sweater, or vest, full-zip jackets, uniform tie, socks and dress shoes.
- **Boys (Grades 5-8):** Gray uniform trousers with belt, white oxford long sleeve shirt, navy blue v-neck sweater or vest, uniform tie, socks and dress shoes.

### **Girl's Uniform**

***\*\*Please note that girls' uniforms should not be shorter than 2 inches above the knee.***

#### **Fall/Spring (September - October 31) and (April 1- June)**

- Girls (Grades K-4): Plaid jumpers, navy skort or blue uniform shorts, white uniform blouse or gray uniform polo shirt with logo, socks and dress shoes.
- Girls (Grades 5-8): Plaid kilt or gray walking shorts, navy uniform polo with logo, socks and dress shoes.

#### **Winter (November 1 - March 31)**

- Girls (Grades K-4): Plaid jumpers or blue uniform pants, white "peter pan" long sleeve uniform blouse, blue uniform cardigan sweater, (optional), gray v-neck sweater or vest with pants, socks and dress shoes.
- Girls (Grades 5-8): Plaid kilt or gray uniform pants, white oxford long sleeve uniform blouse, navy v-neck sweater or vest, full-zip jacket, socks and dress shoes.

## Shoes

- Sturdy, flat leather with rubber soles and heels (dark brown, black, or navy only) that will offer the appropriate support for the students. Appropriate styles are docksides, oxfords, dark bucks and loafers. Inappropriate styles ballerina, sneaker-type, boots, etc. are not acceptable shoes.
- Sneakers are permitted only on gym days or special dress down days.
- Shoe laces must be tied and the appropriate color for the shoes.
- Students may wear any type of sneakers on their physical education day.

## Gym Uniforms

### Official Gym Uniform (same for both girls and boys)

- St. Aloysius gray polo shirt or athletic shirt, navy sweatpants and sweatshirt with logo.
- St. Aloysius gym shorts with logo during warm weather.
- Shoes - sneakers must be tie or Velcro type that offers good support. (No slip on type of sneakers.)
- White socks must be worn and must be above the top of the shoe line.
- A plain long sleeve white/navy shirt under gym shirts is permitted.
- St Aloysius sweatshirt only. No CYO sweatshirts are permitted to be worn during the day.

***\*St. Aloysius sweatshirt or shorts are optional; no others may be worn.***

## Uniforms may be purchased from the following places:

### Uniform Exchange Room at school

The uniform exchange room is open Tuesday, Wednesday, and Thursday this summer between 9:00AM – 2:00PM.

Stop by and check out all that we have. Items are \$1.00 each and *benefit the Home and School Association.*

### Uniform Store: Flynn and O'Hara Uniforms

Festival Shopping Center  
404 West Lincoln Highway

Exton, PA 19341

610.594-1970 or 800-441-4122

<https://flynnohara.com/shop/st-alloysius-school-pa907/>

### Online Store:

Full-Zip Jackets, hats, sweatshirts, t-shirts, hoodies and more!

<https://saintalloysius.logoshop.com/>

### Gym athletic shirts and House Shirts:

<https://saint-als-spirit.spiritsale.com/>



# SAINT ALOYSIUS PARISH SCHOOL

Faith ★ Tradition ★ Innovation ★ Excellence

## Health Room Notes

Hello Families!

Welcome to Saint Aloysius! We are so glad to have you here. Here are just a few reminders from the Nurse's office to help jump start your journey with us.

### **Vaccines Requirements:**

PA state law has vaccinations requirements for school age children. The Pottsgrove school nurse reviews our records to make sure we are in compliance. These do get reported to the state. **ALL students** in grades K through 8<sup>th</sup> must have these vaccines in order to start school. The requirements are as follow:

- 4 doses of Dtap- some students have 5 doses (1 dose on or after their 4<sup>th</sup> Birthday)
- 4 doses of Polio (4<sup>th</sup> dose on or after their 4<sup>th</sup> birthday and at least 6 months after previous dose)
- 2 doses of MMR
- 3 doses of Hepatitis B
- 2 doses of Varicella (chickenpox) or evidence of immunity

### **Students starting in 7th grade are required to have 2 additional vaccines:**

- 1 dose of Tdap
- 1 dose of Meningococcal conjugate vaccine (MCV)

Please have your physician provide the most up to date copy of immunizations. Please note, per the Archdiocese of Philadelphia policy the **only exemption for vaccination requirements is medical**. If this pertains to your child, please have the physician provide a letter.

### **Physical and Dental exams:**

Each year we ask that parents provide an updated copy of their physical and dental exams to the school. This can easily be done by asking your physician or dentist at time of visit to fill out the form. Some offices have their forms already to print out and those are accepted too. Extra copies are available in the nurse's office. **Physical examinations are required upon entry to school (K) and grade 6<sup>th</sup>. Dental examinations are required in Kindergarten, 3<sup>rd</sup> grade and 7<sup>th</sup> grade.** Please don't make a special visit but have them fill it out at your next regularly scheduled visit.

### **Medication:**

If your child during the school year will need to take a medication, a form will need to be filled out by the physician. This includes any over the counter medications as well (i.e. Tylenol, Motrin, Benadryl). The family is then responsible for providing the medication. If your child has a severe allergy and needs an epi pen on hand, the physician will also be required to fill out this form or provide a letter for the medication. The family is also responsible for providing the epi-pen.

Any questions or concerns with any of this, please reach out to [nurse@saintalloysius.net](mailto:nurse@saintalloysius.net) or 610-326-6167 ext. 123. Thank you for your help and cooperation in this matter. I look forward to seeing your child walk the halls of our great school!

Julie DeMichael, RN, BSN  
School Nurse



## Policy for Administration of Medication



Dear Parent / Guardian:

According to the State Health Code, including the State Board of Nurse Examiners, the school nurse **may not administer** any prescription medication without a written order from your child's physician indicating the name of the medication, the dosage, the reason it is being given and the time to administer it in school. ***Your signature is also required.***

Also, the school nurse is **not permitted to administer** non-prescription medications (over-the-counter or patent medications) without a physician's written permission. The name of the medication, the dosage, the reason and the time to be administered must be included in the permission statement. ***Your signature is also required.***

In order for the school nurse to administer prescription medications, St. Aloysius Parish School requires that you ask your physician to complete the enclosed form. In the event your child needs non-prescription medications, fill in the name of the medications below and ask your doctor to sign it. Have your child return the form to the school nurse. Medications must be labeled properly – including the date, the name of the student, the name of the medication, the dosage, the reason it is being given and the time to administer it.

The school nurse will be glad to administer medications in keeping with the State of Pennsylvania regulations upon you and your physician's completion of the "Permit to Administer Medication" form. ***Phone permission is not acceptable.*** Thank you for your cooperation in this important matter.

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**Non-Prescription  
Permit to Administer Medications**  
(Signed permit good for current school year only)

Student Name: \_\_\_\_\_ Homeroom: \_\_\_\_\_

Name of Non-Prescription Medication: \_\_\_\_\_

Strength of Medication: \_\_\_\_\_ Amount to be given: \_\_\_\_\_

Dates to be given: \_\_\_\_\_ Time to be given: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent / Guardian

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Physician

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

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**Prescription  
Permit to Administer Medications**  
(Signed permit good for current school year only)

Student Name: \_\_\_\_\_ Homeroom: \_\_\_\_\_

Name of Prescription Medication: \_\_\_\_\_

Strength of Medication: \_\_\_\_\_ Amount to be given: \_\_\_\_\_

Dates to be given: \_\_\_\_\_ Time to be given: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent / Guardian

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Physician

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date



## Saint Aloysius Parish School Volunteer Clearances

There are many opportunities to volunteer. The Home & School has many fundraisers and events that require volunteers. Your child's teacher or homeroom parent will also ask for volunteers to help out in the classroom, assist with classroom parties, or chaperone a field trip. The School Lunch Room is always in need of volunteers. The CYO Program needs volunteers to coach or help with the snack bar. Our school community complies with all of the Safe Environment requirements set forth through the Archdiocese of Philadelphia Office of Child and Youth Protection. We make every effort to create a network of protection for the children. Please review the requirements and begin to work on obtaining clearances as soon as possible. There are times throughout the year that we may have to decline entrance into the school for a function if you are without clearances. Thank you very much for your understanding and support.

### ***To volunteer at Saint Aloysius you must complete the following:***

- FBI Fingerprint (except if you have been a PA resident in PA for 10 consecutive years. If you have been a resident for 10 consecutive years then you will only need to sign the Disclosure Application.
- Criminal History Record Check (renew every 5 years – forms available on the school website)
- Child Abuse Clearance (renew every 5 years – forms are available on the school website)
- Safe Environment Class I – Protecting God's Children Workshop (required once – go to [www.virtus.org](http://www.virtus.org) for class information)
- Safe Environment Class II – Mandated Reporter On-Line Course (required once – go to [www.virtus.org](http://www.virtus.org) for class information)
- Mandated Report Acknowledgment Form (if training is taken before 12/31/14)
- Signed Volunteer Disclosure Statement (*included in this packet– sign form and return.*)

All volunteers would be responsible for the fees to obtain the necessary clearances. There is no charge for the Safe Environment classes. For questions regarding clearances, please contact Deacon George Harmansky at 610-326-6167, ext. 423 or [Harmansky@saintalloysius.net](mailto:Harmansky@saintalloysius.net).

**DISCLOSURE STATEMENT APPLICATION FOR VOLUNTEERS**  
**Required by the Child Protective Service Law**  
**23 Pa. C.S. Section 6344.2 (relating to volunteers having contact with children)**

I swear/affirm that I am seeking a volunteer position and **AM NOT** required to obtain a clearance through the Federal Bureau of Investigation, as:

- the position I am applying for is unpaid; **and**
- I have been a resident of Pennsylvania during the entirety of the previous ten-year period.

I swear/affirm that I have not been named as a perpetrator of a founded report of child abuse within the past five (5) years as defined by the Child Protective Services Law.

I swear/affirm that I have not been convicted of any of the following crimes under Title 18 of the Pennsylvania consolidated statutes or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

Chapter 25	(relating to criminal homicide)
Section 2702	(relating to aggravated assault)
Section 2709	(relating to stalking)
Section 2901	(relating to kidnapping)
Section 2902	(relating to unlawful restraint)
Section 3121	(relating to rape)
Section 3122.1	(relating to statutory sexual assault)
Section 3123	(relating to involuntary deviate sexual intercourse)
Section 3124.1	(relating to sexual assault)
Section 3125	(relating to aggravated indecent assault)
Section 3126	(relating to indecent assault)
Section 3127	(relating to indecent exposure)
Section 4302	(relating to incest)
Section 4303	(relating to concealing death of child)
Section 4304	(relating to endangering welfare of children)
Section 4305	(relating to dealing in infant children)
Section 5902(b)	(relating to prostitution and related offenses)
Section 5903(c) (d)	(relating to obscene and other sexual material and performances)
Section 6301	(relating to corruption of minors)
Section 6312	(relating to sexual abuse of children), or an equivalent crime under Federal law or the law of another state.

I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.

I understand that I shall not be approved for service if I am named as a perpetrator of a founded report of child abuse within the past five (5) years or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one



of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that if I am arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law as listed above, or am named as perpetrator in a founded or indicated report, I must provide the administrator or designee with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the Statewide database.

I understand that if the person responsible for employment decisions or the administrator of a program, activity or service has a reasonable belief that I was arrested or convicted for an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law, or was named as perpetrator in a founded or indicated report, or I have provided notice as required under this section, the person responsible for employment decisions or administrator of a program, activity or service shall immediately require me to submit current clearances obtained through the Department of Human Services, the Pennsylvania State Police, and the Federal Bureau of Investigation, as appropriate. The cost of clearances shall be borne by the employing entity or program, activity or service.

I understand that if I willfully fail to disclose information required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including denial of a volunteer position.

I understand that the person responsible for employment decisions or the administrator of a program, activity or service is required to maintain a copy of my clearances.

I hereby swear/affirm that the information as set forth above is true and correct. I understand that false swearing is a misdemeanor pursuant to Section 4903 of the Crimes Code.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Witness: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_



*"The prevention of child abuse  
and protection of young people are two  
of our greatest shared responsibilities."*

— Archbishop Charles Chaput



### Mandated Reporters

Under Pennsylvania law, any person, paid or unpaid, who works, volunteers and/or comes into direct contact with children in a program, activity or service is a mandated reporter and must immediately report suspicions of child abuse or neglect.

*Within the Archdiocese, this includes all members of clergy, parish and school staff, and volunteers who are likely to come into direct contact with children.*

Please remember the Office for  
Child and Youth Protection is available to help  
survivors of sexual abuse and their families.

Victim Services can be reached at (888) 800-8780 or  
(215) 587-3880 or email at [philavac@archphila.org](mailto:philavac@archphila.org)



OFFICE FOR CHILD AND  
YOUTH PROTECTION

ARCHDIOCESE OF  
PHILADELPHIA

[www.childyouthprotection.org](http://www.childyouthprotection.org)

[www.archphila.org](http://www.archphila.org)

## MANDATED REPORTING

Over the last decade the Archdiocese of Philadelphia has become a leader in developing safe environments for children. Through education and awareness, the Office of Child and Youth Protection assist parish families, Catholic school families and their communities with resources and services.



OFFICE FOR CHILD AND  
YOUTH PROTECTION

ARCHDIOCESE OF  
PHILADELPHIA

## What must be reported?

The Standard for reporting suspected abuse/neglect in Pennsylvania is a “reasonable cause to believe” that a child is the victim of abuse/neglect. First hand observation of abuse is not required.

## Indicators of Abuse *(Source: PA Family Support Alliance)*

**As mandated reporters, it is important that you are able to recognize indicators of abuse.**

## Signs of Physical Abuse

- Unexplained bruises, welts, human bite marks, bald spots
- Numerous bruises in various stages of healing
- Marks on many surfaces of the body
- Unexplained burns, especially cigarette or immersion burns
- Withdrawal or aggression—behavioral extremes
- Uncomfortable with physical contact
- Afraid to go home
- Dressed inappropriately for the weather
- Cringes when approached by an adult (fears getting hit)
- Overreacts to accidents such as spilling milk
- Does not want to talk about home life
- Extreme attachment to parents
- Extreme attentiveness to needs of parents

## Signs of Neglect or Psychological Abuse

- Unattended medical needs
- Consistent lack of supervision
- Persistent hunger, poor hygiene or inappropriate dress
- Distended stomach or emaciated body
- Delayed physical development
- Substance abuse
- Regularly displays fatigue or listlessness
- Steals food or begs
- Habit disorders (sucking, rocking, etc.)
- Passive or aggressive behavior extremes
- Neurotic traits such as sleep disorders or inhibition of play

## Signs of Sexual Abuse:

- Pain or itching in genital area
- Bruises or bleeding in external genitalia
- Frequent urinary or yeast infections
- Torn, stained or bloody underclothing
- Sexually transmitted diseases
- A child’s report or self-disclosure
- Sexual knowledge beyond what is natural for a child
- Preoccupation with their body
- Acting out sexual behavior
- Withdrawal, chronic depression
- Self devaluation and lack of confidence
- Problems with bedtime or afraid to go to bed
- Bedwetting — especially if it begins in a child who has been dry



## How do I make a report if I suspect abuse?

If you suspect a child is being abused or neglected, the follow three steps must be followed:

1. Call ChildLine at **800-932-0313**
2. Within 48-hours of your report, submit a written CY-47 report with the county Children & Youth services where the alleged abuse took place.
3. Notify the head of your institution immediately.







# ARCHDIOCESE OF PHILADELPHIA

## *Mandated Reporter Acknowledgement Form*

***For Priests, Deacons, Religious Pastoral Ministers,  
Administrators, Staff and Volunteers who have direct contact with children.***

By my signature below, I hereby acknowledge that I am now, or may in the future be, considered a mandated reporter under the laws of the Commonwealth of Pennsylvania based upon my ministry, work or status as a volunteer with the Archdiocese of Philadelphia, or an entity, school or organization affiliated with the Archdiocese of Philadelphia.

I further hereby acknowledge that I have received and reviewed the Archdiocese of Philadelphia's policies regarding mandated reporting effective November 2014 as outlined in the Mandated Reporting brochure.

I understand that my failure to report suspected child abuse in accordance with all applicable Pennsylvania laws and Archdiocesan policy may result in penalties being imposed upon me under Pennsylvania law and/or Archdiocesan policy.

PRINT FULL NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PLACE OF SERVICE: \_\_\_\_\_



## Saint Aloysius Knights CYO

CYO (Catholic Youth Organization) Sport teams are available for Saint Aloysius Parish School students and students in the Saint Aloysius PREP program.

Registration information is posted on the main Parish website at [www.santalloysius.net](http://www.santalloysius.net).

There are fees charged to sign up (vary based per sport).

### Fall:

Soccer (Co-ed).....6th - 8th Grade

Cross Country (Coed) .....4th - 8th Grade

Girl's Volleyball.....5th - 8th Grade

Football (Boys) .....5th - 8th Grade (Ches-mont Football)-*Not part of CYO*

### Winter:

Basketball (Individual Boys & Girls)...4th—8th Grade

### Spring:

Baseball (Boys).....6th - 8th Grade

Softball (Girls).....6th - 8th Grade

Track & Field (Coed).....4th - 8th Grade

Golf (Coed).....6th—8th Grade

**Coaches are needed and must have up to date clearances.**

# EITC INFORMATION

**EVERY CHILD DESERVES AN EDUCATION THAT  
ENABLES AND INSPIRES THEM TO SUCCEED.**



## Did you know that you can redirect your tax dollars to a Catholic School of your choice?

### Individuals

Individuals with a tax liability can now join a Special Purpose Entity (SPE) to take full advantage of the PA EITC programs.

- Use the credit on personal PA taxes
- 90% tax credit for a 2-year commitment
- Currently recruiting members
- Designate to a Catholic school of your choice

### Businesses

PA businesses can contribute up to \$750K. C-Corps, S-Corps, LLCs and Limited Partnership are eligible to participate.

- Available to businesses in PA
- Receive a 75% credit for 1-year commitment or 90% credit for 2-years
- New businesses can apply by July 1st
- Designate to a Catholic school of your choice

***For more information about how you can redirect your tax dollars to support Catholic Education, contact:***

**Mrs. Cathy Remick, Saint Aloysius Parish School  
610-326-6167, ext. 427 / [Remick@saintalloysius.net](mailto:Remick@saintalloysius.net)**

### Partners for Education

